



SARPAS

Unmanned Aircraft Access Request System

Welcome to the SARPAS Tutorial

This material was developed by DECEA, so that users of the Unmanned Aircraft System (UAS) can have an excellent flight experience, having full knowledge of all tools and operational possibilities.

However, before we explore the functionalities of SARPAS, it is necessary to highlight the vital importance of awareness of the use of Drones.

The flight request is only one of the steps to be completed for safe access to Brazilian airspace. In addition to the current rules on UAS under DECEA, it is worth noting that other Regulatory Bodies also regulate the subject, such as: ANAC, ANATEL, Ministry of Defense (MD) and Ministry of Agriculture, Livestock and Food Supply (MAPA).

Therefore, it is important to have a broad knowledge of the legislation of each institution, as well as familiarization with the systems linked to them.

DECEA recommends that guidelines on the use of radio frequencies be followed and that aircraft and pilots are registered accordingly. In addition, pay attention to the aspects that involve safety as certifications, risk assessments and insurance provided.

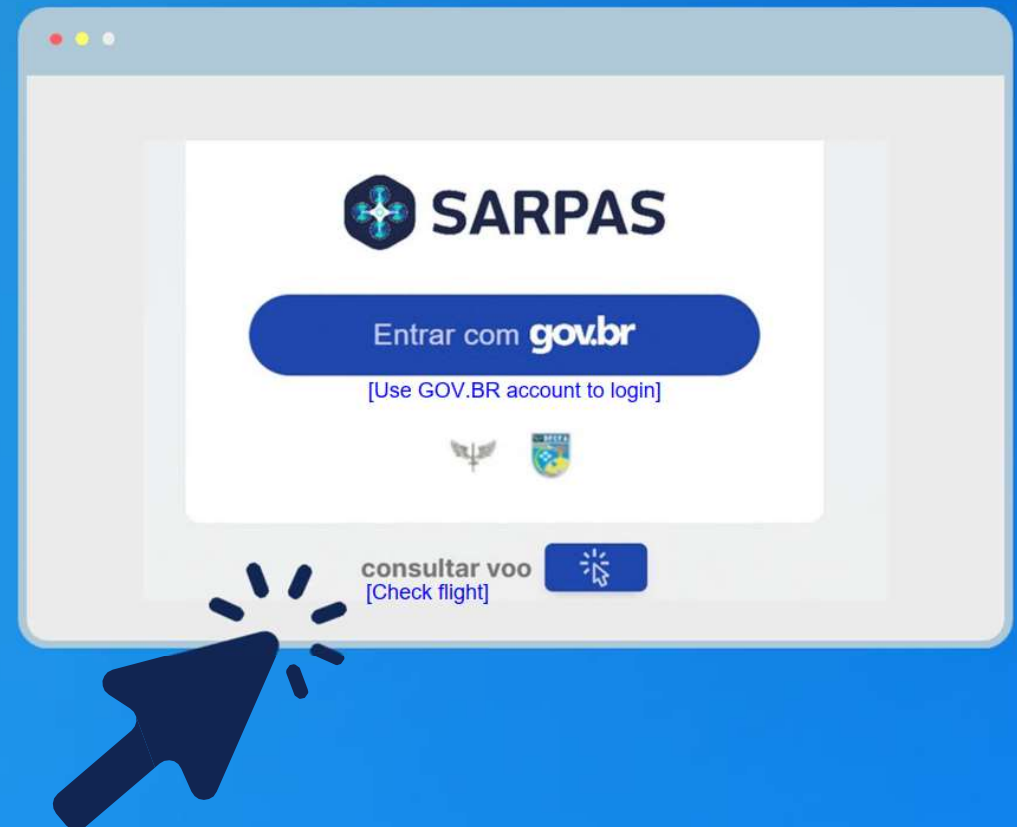
We wish you all great flights!



ACCESS TO THE SYSTEM

Access to SARPAS will be exclusively through GOV.BR, the Federal Government's Single Sign-On (SSO).

The SARPAS access page is <https://sarpas.decea.mil.br/>, where it is also possible to access flight protocols without the need for login.



REGISTRATION - PERSONAL LOGIN

The registration of the Personal Single Sign-On (SSO) is available to all Brazilian citizens through the website <https://acesso.gov.br>.

The screenshot shows the registration page with three main options:

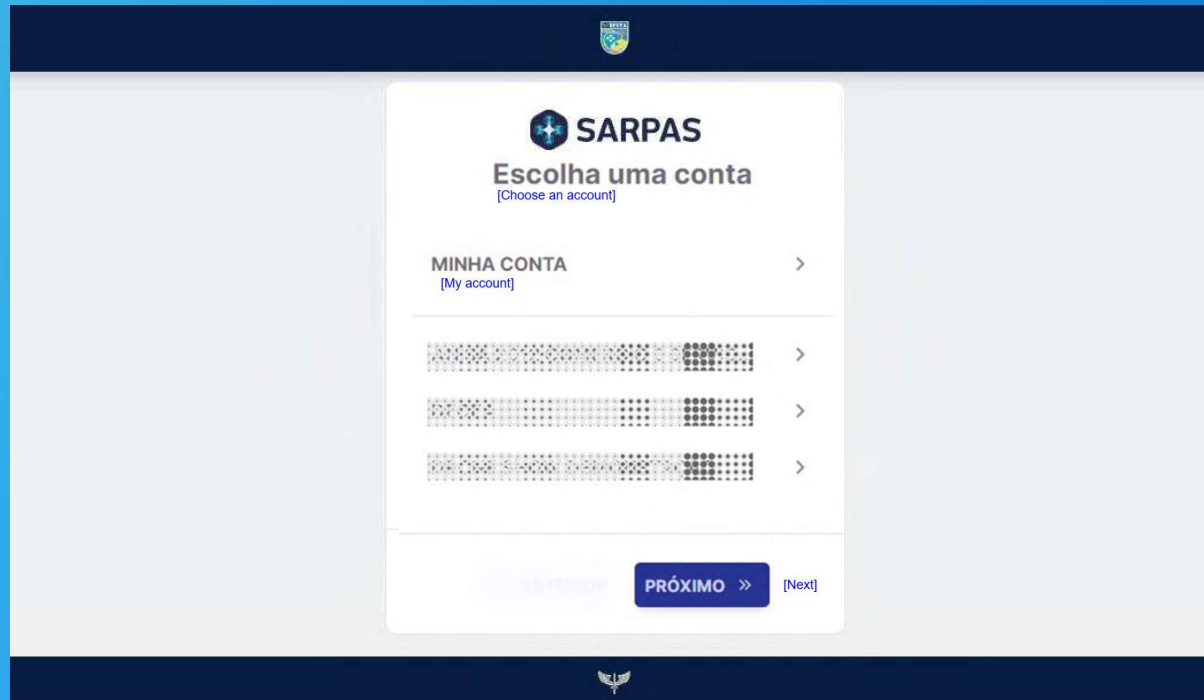
- [Senatran]**
SENATRAN
Reconhecimento facial pelo aplicativo gov.br para conferência da sua foto nas bases da Carteira de Habilitação (CNH)
Facial recognition via Gov.br app to verify your photo in the Driving License (CNH) database
- [Banks]**
BANCOS
Validation of your data via internet banking from an accredited bank
Validação dos seus dados via internet banking de um banco credenciado
Atenção: habilite em seu home banking o serviço de envio de mensagens do banco para seu celular, assim você recebe o código que será enviado.
Attention: enable in your home banking the service of sending messages from the bank to your mobile phone, to receive the code that will be sent.
- [Sigepe]**
SIGEP
Validação dos seus dados com usuário e senha do SIGEP, se você for servidor público federal
Validation of your data with SIGEP login and password, if you are a federal civil servant.

The screenshot shows the login page with the following sections:

- [Identify yourself at GOV.BR]**
Identifique-se no gov.br com:
☒ Número do CPF [Individual Tax ID number]
Digite seu CPF para criar ou acessar sua conta gov.br [Type your Individual Tax ID number to create or access your gov.br account]
CPF [Individual Tax ID number]
Digite seu CPF [Type your Tax ID number]
Continuar [Continue]
- Outras opções de identificação: [Other ID options]**
[Use your bank account to login.] [Your status will be SILVER]
☒ Login com seu banco [SAVED STATUS]
☐ Login com QR code [Use QR code to login]
☐ Seu certificado digital [Your digital certificate]
☐ Seu certificado digital em nuvem [Your cloud digital certificate]

Users must have the Silver Level.

HOMEPAGE



When you log in, you will have the option to choose between your PERSONAL account (MY ACCOUNT) and the INSTITUTIONAL account (Organization/Teams linked to your login), if you have one.

HOME PAGE

**SARPAS**
[Request flight]
SOLICITAR VOO

Account

CONTA: ANDREZA



Painel [Panel]

Início [START]

Aeronaves [AIRCRAFT]

Voos [FLIGHTS]

Organizações [ORGANIZATIONS]

Compartilhamento [SHARING]

[Last flights]

Últimos Voos

[See All]

VER TODOS

[STATUS]	[NAME OF OPERATION]	[TICKET]	[OPERATION PROFILE]	[PERIOD]	[ACTION]
STATUS	NOME OP	PROTOK.	PERFIL OPERAÇÃO	PERÍODO	AÇÃO
[APPROVED]			Padrão [STANDARD]	30/06/2023	...
APROVADO			[PRINCIPLE OF SHADOW]		
[APPROVED]			Princípio da Sombra	03/04/2023	...
APROVADO			[PRINCIPLE OF SHADOW]		
[APPROVED]			Princípio da Sombra	10/12/2022	...
APROVADO			[RECREATIONAL]		
[DENIED]			Recreativo	24/10/2022	...
NEGADO					

**DRONE**

Tenha uma operação segura com sua AERONAVE NÃO TRIPLADA (Unmanned Aerial Vehicle - UAV)

SABER MAIS

☒ STATUS [STATUS]

☒ NOME OP [NAME OF OPERATION]

☒ PROTOC. [TICKET]

☒ PERFIL OPERAÇÃO [OPERATION PROFILE]

☐ TIPO VOO [TYPE OF FLIGHT]

☐ PILOTO(S) [PILOT(S)]

☐ AERONAVES [AIRCRAFT]

☒ PERÍODO [PERIOD]

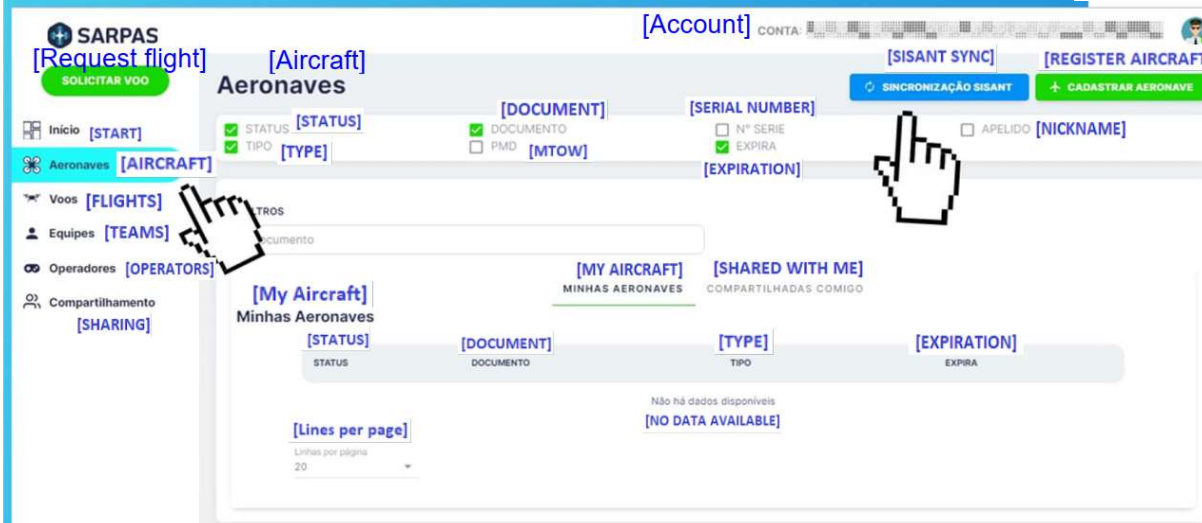
☐ INTERVALO [INTERVAL]



AIRCRAFT

The SARPAS system is integrated into the SISANT database.

If the user's Tax ID number (CPF, for individuals, or CNPJ, for institutions) data is in compliance with SISANT and SARPAS rules, through synchronization between these systems, the aircraft registered in ANAC will appear in the SARPAS account after clicking on **"SISANT SYNC"**



AIRCRAFT

The screenshot displays the SARPAS web application interface for aircraft management. The top navigation bar includes a user account section with a profile icon, a 'CONTA' label, and a 'SISANT SYNC' button. A 'REGISTER AIRCRAFT' button is also present, with a mouse cursor hovering over it. The main header area features the SARPAS logo and a 'SOLICITAR VOO' button. The left sidebar contains a menu with options: 'Início [START]', 'Aeronaves [AIRCRAFT]', 'Voos [FLIGHTS]', 'Equipes [TEAMS]', 'Operadores [OPERATORS]', and 'Compartilhamento [SHARING]'. The 'Aeronaves [AIRCRAFT]' section is active, showing a list of aircraft. The list is filtered by 'Documento [Document]' and 'Tipo [Type]'. The table columns are 'STATUS', 'DOCUMENTO', 'TIPO', and 'EXPIRAÇÃO'. The table is currently empty, displaying the message 'Não há dados disponíveis [NO DATA AVAILABLE]'. A 'Lines per page' dropdown is set to 20. The bottom right corner of the interface shows a 'Cadastrar Aeronave' button.

Due to the fact that aircraft of the Armed Forces do not have a registration certificate, such aircraft will be registered manually through the box "REGISTER AIRCRAFT"

AIRCRAFT

Then the requested information should be completed and, at the end, the necessary documents should be attached.

The analysis of documentation is done in a period of up to ten calendar days.

A model of the registration letter used for aircraft up to 25 kg of MTOW, for VLOS operations at a maximum height of 400 feet AGL is available on the website <https://www.decea.mil.br/drone>



[Account] CONTA [User Icon]

[Aircraft] Aeronaves

CADASTRO DE AERONAVE AIRCRAFT REGISTRATION

Número de serie **Serial Number**

Peso Máximo de Decolagem Kg **Maximum Take-off Weight**

Expiration Date dia/mês/ano day/month/year

Tipo de certificado **Type of Certificate**

Ao cadastrar esta aeronave, declaro estar ciente:

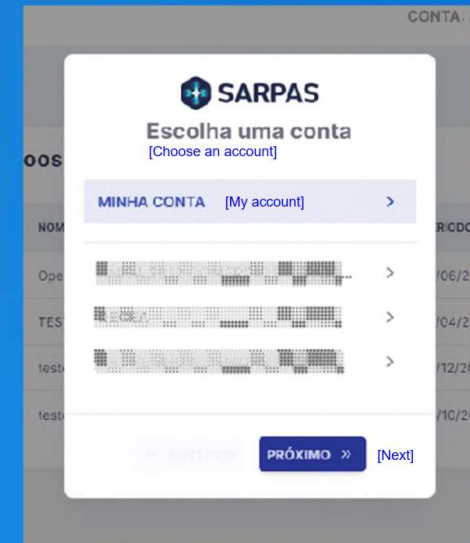
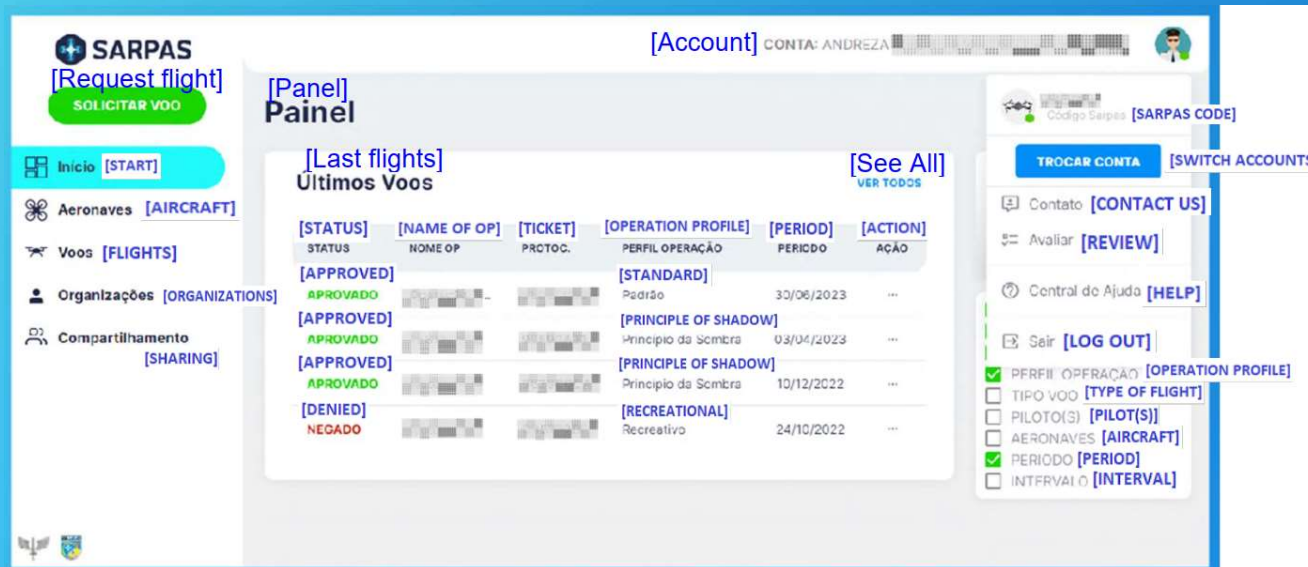
When registering, I hereby declare that I agree with:

- The terms of use of the service and the sanctions applicable in cases of infringement provided for in the laws in force.
- The Standards that apply to my aircraft and comply with them.
- That the analysis of the registration consists in verifying whether the informed data are in accordance with those contained in the attached document.
- The deadline of 10 calendar days for analysis and release for flight request.
- That the attached document must be legible.

DOCUMENTAÇÃO REQUERIDA **REQUIRED DOCUMENTATION**

Selecione um ou mais arquivos, .pdf, .docx, .doc, .jpg **Select one or more files, in . pdf, . docx, . doc, . jpg format(s)**

REGISTRATION - INSTITUTION



In SARPAS, each Institutional account must be created through a Personal account, which will be responsible for managing it.

This account representing an Institution is called **Organization**.

Access to the Institutional Account will not take place directly, but through the Personal account linked to it.

REGISTRATION - INSTITUTION

The screenshot displays the SARPAS web application interface. The top header includes the SARPAS logo, a 'Request flight' button, and user account information for 'CONTA: ANDREZA'. The left sidebar contains navigation tabs: 'Início [START]', 'Aeronaves [AIRCRAFT]', 'Voos [FLIGHTS]', 'Organizações [ORGANIZATIONS]', and 'Compartilhamento [SHARING]'. The 'Organizações' tab is highlighted. The main content area is titled '[Organizations] Organizações' and features a '[REGISTER ORGANIZATION] CADASTRAR ORGANIZAÇÃO' button. Below this, there are three tabs: '[LINKED TEAMS] EQUIPES VINCULADAS', '[PENDING LINKS] VINCULOS PENDENTES', and '[ORGANIZATIONS PENDING APPROVAL] ORGANIZAÇÕES PENDENTES ACEITAÇÃO'. The '[ORGANIZATIONS PENDING APPROVAL]' tab is active, showing a table with columns: '[ORGANIZATION] ORGANIZAÇÃO', '[PERMISSIONS] PERMISSÕES', '[EXPIRATION] EXPIRAÇÃO', '[STATUS] STATUS', '[TEAMS] EQUIPES', and '[ACTION] AÇÃO'. The table lists several organizations with their respective roles (Pilot, Applicant, Administrator) and status (ACTIVE/ATIVO). A red arrow points to the 'Organizações' tab in the sidebar, and another red arrow points to the 'REGISTER ORGANIZATION' button.

[ORGANIZATION] ORGANIZAÇÃO	[PERMISSIONS] PERMISSÕES	[EXPIRATION] EXPIRAÇÃO	[STATUS] STATUS	[TEAMS] EQUIPES	[ACTION] AÇÃO
[Pilot] [Pilot]	[Applicant] [Applicant]		[ACTIVE] ATIVO		
[Applicant] [Applicant]	[Administrator] [Administrator]	23/11/2027	[ACTIVE] ATIVO		
[Administrator] [Administrator]	[Applicant] [Applicant]		[ACTIVE] ATIVO		
[Pilot] [Pilot]	[Administrator] [Administrator]		[ACTIVE] ATIVO		

The user responsible for registering an Organization in SARPAS should, through his/her Personal Profile, access the side tab "ORGANIZATIONS" and click on "REGISTER 'ORGANIZATION'"

REGISTRATION - INSTITUTION

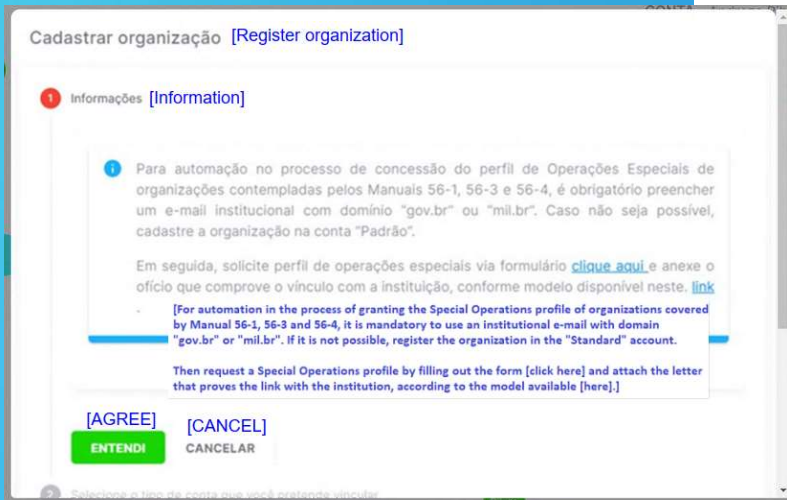
The registration will be done in 4 steps:

1. "Information": Important information to be read before continuing the registration.

2. "Select the type of account you wish to link":

Standard: Non-recreational/professional

- flights
- Government Bodies: Special Air Operations (MCA 56-3 and MCA 56-4).



Cadastrar organização [Register organization]

1 Informações [Information]

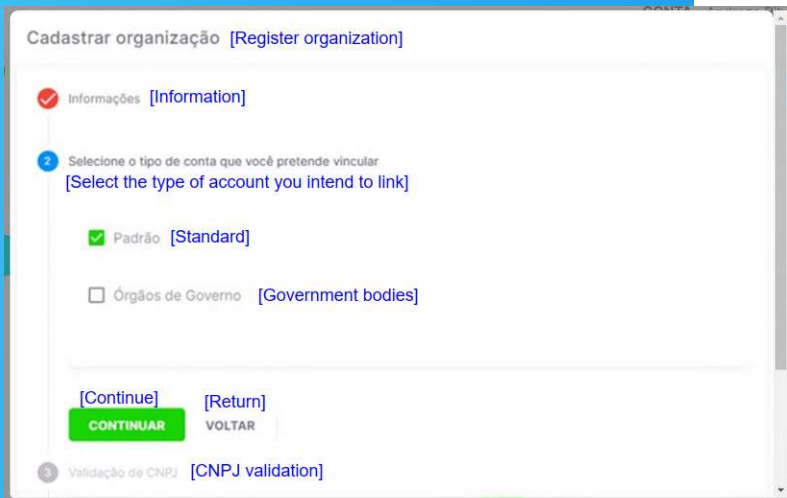
1 Para automação no processo de concessão do perfil de Operações Especiais de organizações contempladas pelos Manuais 56-1, 56-3 e 56-4, é obrigatório preencher um e-mail institucional com domínio "gov.br" ou "mil.br". Caso não seja possível, cadastre a organização na conta "Padrão".

Em seguida, solicite perfil de operações especiais via formulário [clique aqui](#) e anexe o ofício que comprove o vínculo com a instituição, conforme modelo disponível neste [link](#).

[For automation in the process of granting the Special Operations profile of organizations covered by Manual 56-1, 56-3 and 56-4, it is mandatory to use an institutional e-mail with domain "gov.br" or "mil.br". If it is not possible, register the organization in the "Standard" account.

Then request a Special Operations profile by filling out the form [\[click here\]](#) and attach the letter that proves the link with the institution, according to the model available [\[here\]](#).

[AGREE] [CANCEL]
ENTENDI CANCELAR



Cadastrar organização [Register organization]

2 Seleção do tipo de conta que você pretende vincular [Select the type of account you intend to link]

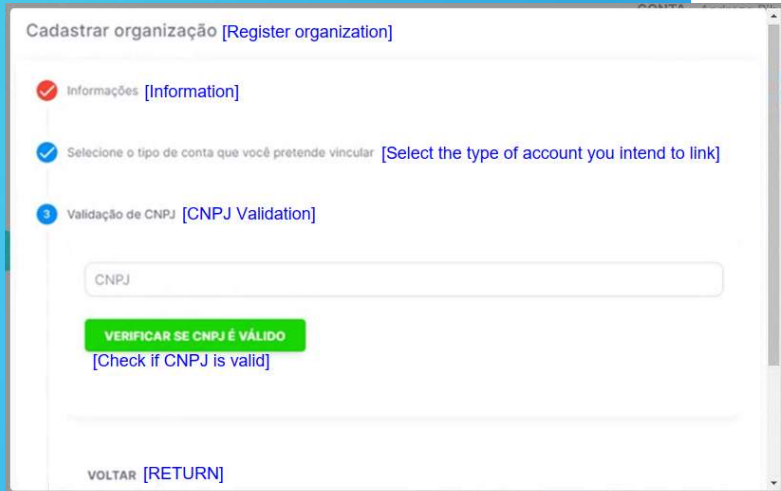
☒ Padrão [Standard]

☐ Órgãos de Governo [Government bodies]

[Continue] [Return]
CONTINUAR VOLTAR

3 Validação de CNPJ [CNPJ validation]

REGISTRATION - INSTITUTION



Cadastrar organização [Register organization]

✓ Informações [Information]

✓ Selecione o tipo de conta que você pretende vincular [Select the type of account you intend to link]

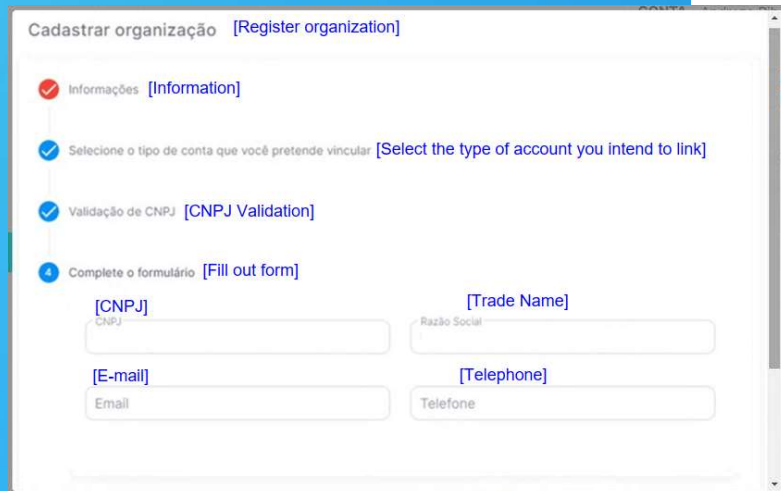
3 Validação de CNPJ [CNPJ Validation]

CNPJ

VERIFICAR SE CNPJ É VÁLIDO
[Check if CNPJ is valid]

VOLTAR [RETURN]

3. “CNPJ Validation”: **ATTENTION!** If the informed CNPJ has ever been registered in the old SARPAS, a validation e-mail will be sent to the address indicated in the former account. Otherwise, the validation message will be sent to the e-mail address provided at the time when the account was created.



Cadastrar organização [Register organization]

✓ Informações [Information]

✓ Selecione o tipo de conta que você pretende vincular [Select the type of account you intend to link]

✓ Validação de CNPJ [CNPJ Validation]

4 Complete o formulário [Fill out form]

[CNPJ]

[Trade Name]

Razão Social

[E-mail]

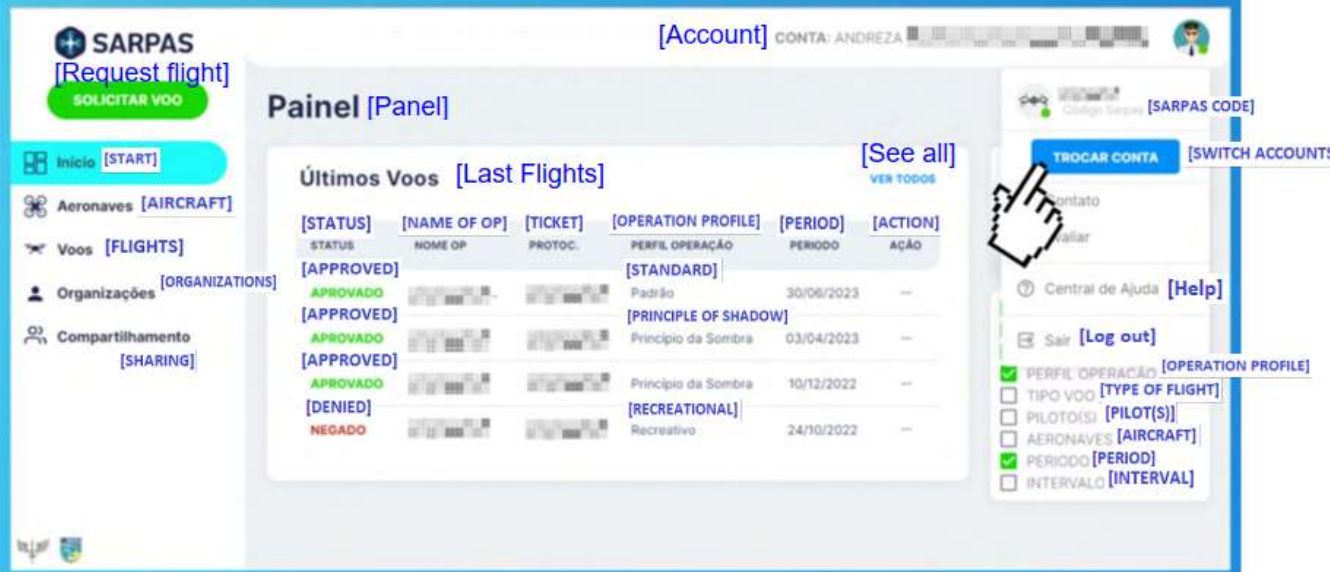
[Telephone]

Email

Telefone

4. "Complete the form" In this step, organizations referred to in Manuals 56-3 and 56-4 must inform an **institutional e-mail address** under domain "**gov.br**" or "**mil.br**".

REGISTRATION OF MEMBERS



1. To register new members, access the Organization account through the tab accounts in the upper right corner of the screen.



REGISTRATION OF MEMBERS

SARPAS
[Request flight]
SOLICITAR VOO

Inicio [START]
Aeronaves [AIRCRAFT]
Voos [FLIGHTS]
Equipes [TEAMS]
Operadores [OPERATORS]
Compartilhamento [SHARING]

[Account] CONTA: [User Avatar]

[Teams] Equipes

[ADD MEMBER] [ADD TEAM]
[ADICIONAR MEMBRO] [ADICIONAR EQUIPE]
[MANAGE TEAM SETTINGS] [CONFIGURAR EQUIPE]

Equipe Principal [Main Team]

Filtro [Filter]
Filtro por NOME ou CÓDIGO SARPAS [Filter by NAME or SARPAS CODE]

[NAME]	EMAIL	[TELEPHONE]	CPF	[SARPAS CODE]	STATUS	[PERMISSIONS]	[ACTION]
NOME		TELEFONE		CÓDIGO SARPAS		PERMISSÕES	AÇÃO
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[ACTIVE] ATIVO	[Pilot] [Administrator] Piloto Administrador	—
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[ACTIVE] ATIVO	[Applicant] [Applicant] Solicitante	—

Linhas por página [Lines per page]
20

2. In the Side Menu, click on "Teams"
3. Click on the blue button named "ADD MEMBER"

4. Fill in the fields (SARPAS code, permissions and validity)

Permissions must be filled in as specified below:

- **Administrator:** He/She manages the team, and requests and performs flights.
- **Applicant:** He/She can only request flights.
- **Pilot:** He/She can be assigned as a pilot of an operation. He/She does not request flights.

It is possible to enable more than one permission for each team member.

5. Click on “LINK”

REGISTRATION OF MEMBERS

Adicionar novo membro [Add new member]

Código SARPAS [SARPAS CODE]

! As informações dos usuários posteriormente adicionados, serão totalmente escondidas até ele aceitar. Após a aceitação, irá aparecer parcialmente as informações dos usuários. [Information from users added later will be fully hidden until those users accept it. After acceptance, users' information will appear partially.]

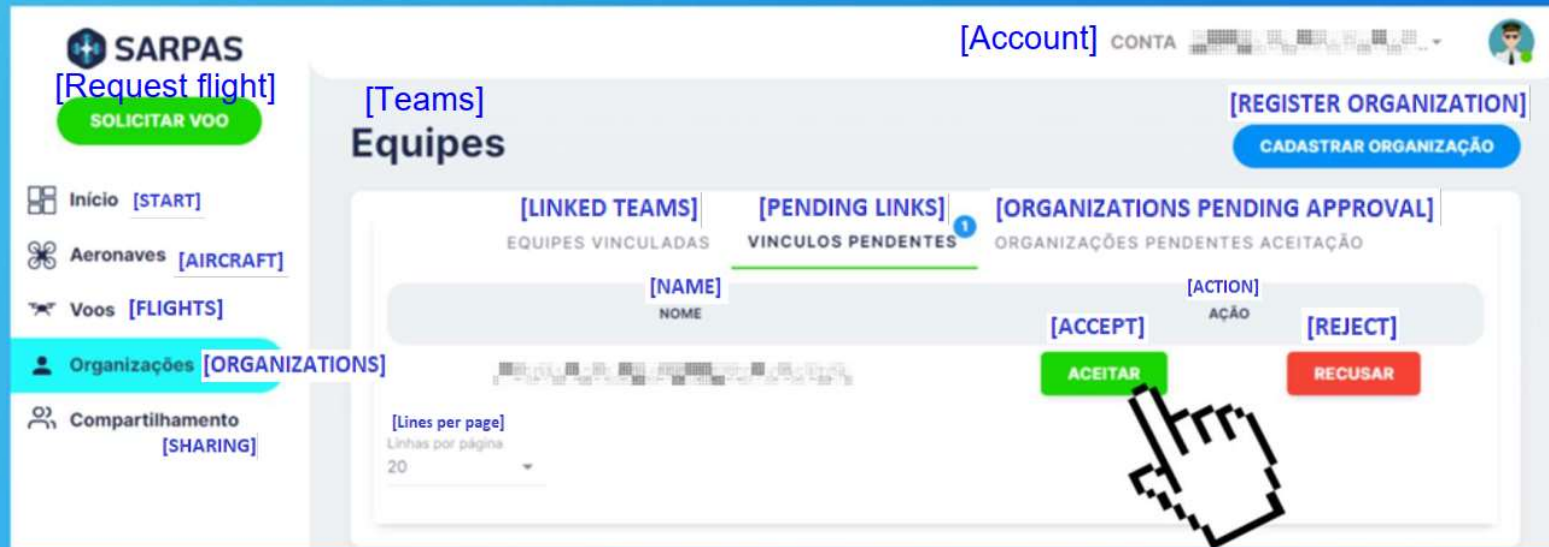
i Se quiser adicionar mais de um código de SARPAS por vez, adicione da seguinte forma. ABCDEFG,ABCDEFG,...
If you want to add more than one SARPAS code at a time, add as follows: ABCDEFG,ABCDEFG,...

☐ [Administrator] Administrador ☐ [Applicant] Solicitante ☐ [Pilot] Piloto

[Validity]
Validade
dd/mm/aaaa
[dd/mm/yyyy]

VINCULAR [LINK]

REGISTRATION OF MEMBERS



ATTENTION!

When added, the user must accept the link in his **PERSONAL PROFILE** in the "PENDING LINKS" tab

CREATION OF TEAMS

The screenshot displays the SARPAS web application interface. The sidebar on the left contains navigation links: Início [START], Aeronaves [AIRCRAFT], Voos [FLIGHTS], Equipes [TEAMS] (highlighted with a red arrow), Operadores [OPERATORS], and Compartilhamento [SHARING]. The top header shows the user account [Account] and a [Request flight] button. The main content area is titled 'Equipes' and features a dropdown menu for 'Equipe Principal [Main Team]' and a 'CONFIGURAR EQUIPE' button. Below this is a search bar and a table of team members.

[NAME]	[TELEPHONE]	[SARPAS CODE]	[PERMISSIONS]	[ACTION]			
NOME	EMAIL	TELEFONE	CPF	CÓDIGO SARPAS	STATUS	PERMISSÕES	AÇÃO
[Placeholder]	[Placeholder]	[Placeholder]	[Placeholder]	[Placeholder]	[ACTIVE]	[Pilot] [Administrator]	...
[Placeholder]	[Placeholder]	[Placeholder]	[Placeholder]	[Placeholder]	[ACTIVE]	[Applicant]	...
[Placeholder]	[Placeholder]	[Placeholder]	[Placeholder]	[Placeholder]	[ACTIVE]	[Applicant] [Pilot]	...

A Team is characterized as a group of users and aircraft that the Organization can create to assign specific roles based on their relationship with aircraft and users. The tool works as "subgroups" formed within the Organization Profile.

CREATION OF TEAMS

The screenshot displays the SARPAS web application interface for managing teams. The sidebar menu on the left includes options for 'Início [START]', 'Aeronaves [AIRCRAFT]', 'Voos [FLIGHTS]', 'Equipes [TEAMS]', 'Operadores [OPERATORS]', and 'Compartilhamento [SHARING]'. The main content area is titled 'Equipes' and features a table of teams. The table has columns for NAME, EMAIL, TELEPHONE, CPF, SARPAS CODE, STATUS, PERMISSIONS, and ACTION. A hand cursor points to the 'ADICIONAR EQUIPE' button, and another points to the 'CONFIGURAR EQUIPE' button.

[NAME]	[EMAIL]	[TELEPHONE]	[CPF]	[SARPAS CODE]	[STATUS]	[PERMISSIONS]	[ACTION]
NOME	EMAIL	TELEFONE	CPF	CÓDIGO SARPAS	STATUS	PERMISSÕES	AÇÃO
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[ACTIVE] ATIVO	[Pilot] Administrador	...
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[ACTIVE] ATIVO	[Applicant] Solicitante	...

To create a new team:

1. Access the Organization Profile
2. In the Side Menu, click on "Teams"
3. Click on the blue button named "ADD TEAM"

CREATION OF TEAMS

4. Enter the desired name of the Team

5. Select the Aircraft SISANT number to be included in the Team

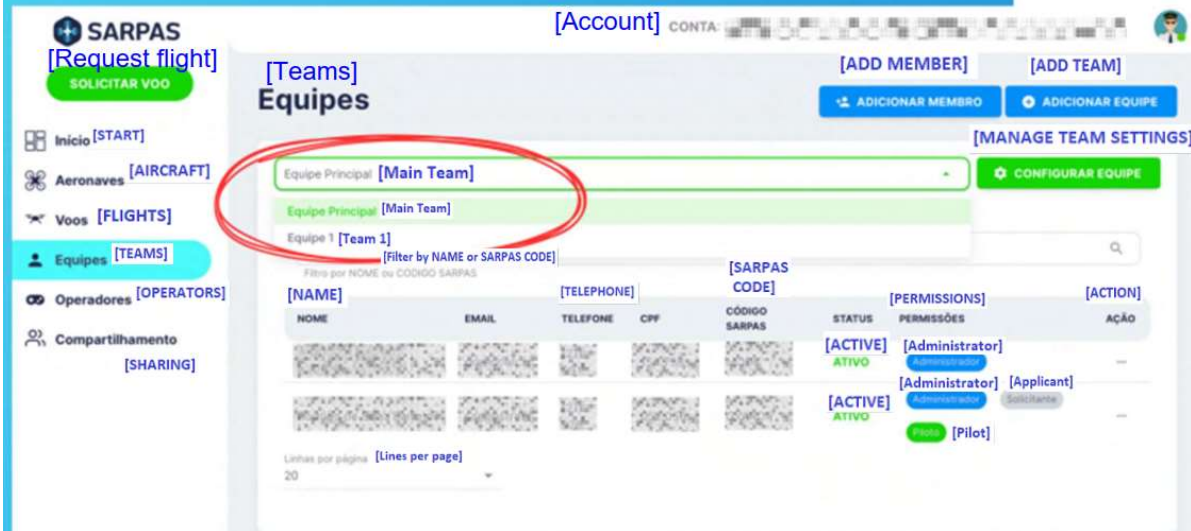
NOTE: more than one aircraft can be entered, provided that **it has been previously added to the ORGANIZATION profile**

6. Click on "SAVE"

The screenshot shows a web form titled "Adicionar Equipe" with a link "[Add Team]". The form contains the following elements:

- A header bar with an information icon, a red asterisk, the text "Indica Campo obrigatório" (Indicates mandatory field), and a tooltip "[*Mandatory field]".
- A checked checkbox labeled "Auto vincular a equipe" with a tooltip "[Automatically link a team]".
- A text input field labeled "Nome da Equipe *" with a tooltip "[Team Name*]".
- A section titled "[Aircraft SISANT]" with a green border. It contains a label "SISANT da aeronave" and two input fields: "PP-" followed by a QR code and a close button, and "PR-" followed by a QR code and a close button. A green arrow points to the right of the second field.
- A footer note: "Compartilhe 01 (uma) ou mais aeronaves." with a tooltip "[Share 01 (one) or more aircraft.]".
- Two buttons at the bottom right: a blue "FECHAR" button with a tooltip "[Close]" and a grey "SALVAR" button with a tooltip "[Save]".

CREATION OF TEAMS



The Main Team (Organization) and the created Teams can be accessed by clicking on the name inside the circle box.

The screenshot shows the 'Editar Equipe' (Edit Team) form. It includes a legend indicating that a red asterisk (*) denotes a mandatory field. The form contains the following fields: 'Nome da Equipe' (Team Name) with a red asterisk, 'SISPANT da aeronave' (Aircraft SISPANT) with a dropdown menu, and a note 'Compartilhe 01 (uma) ou mais aeronaves.' (Share 01 (one) or more aircraft.). At the bottom, there are buttons for '[Close]', '[Save]', 'FECHAR', and 'SALVAR'.

It is also possible to edit the information "Name of the Team" and Registered Aircraft of each group by clicking on "MANAGE TEAM SETTINGS".

SHARING OF AIRCRAFT



To share an aircraft with another profile:

1. In the Side Menu of the **Profile** that will share the aircraft, go to "Sharing" and click on the blue button named "NEW SHARED ITEM".

SHARING OF AIRCRAFT

2. Enter the information of the user who will accept the request in the corresponding fields and click on confirm

SARPAS [Request flight] [Account] CONTA

[Authorize other pilots to use your aircraft] Autorize outros pilotos a utilizar suas aeronaves

[Sharing of Aircraft]
Compartilhamento de aeronaves

[User registration for aircraft sharing]
Cadastro de usuário para compartilhamento de aeronave

[The name of who is sharing the aircraft will be partially shown to the user who will receive the shared aircraft. If the account you are sharing is CNPJ type, the full name will be shown.]
O nome de quem esta compartilhando a aeronave será mostrado parcialmente para o usuário que vai receber a aeronave compartilhada. Caso a conta que esteja compartilhando seja tipo CNPJ, será mostrado integralmente o nome.

☐ PESSOA FÍSICA [INDIVIDUAL]
☒ PESSOA JURÍDICA [INSTITUTION]

CNPJ [Teams]
[Equipe 1] [Team 1]

Selecione uma ou mais equipes para compartilhar aeronaves!
[Select one or more teams for aircraft sharing] [Period of Sharing]
Data de Compartilhamento: 00/00/0000 até 00/00/0000

SISPANT da aeronave [Aircraft SISPANT]
Compartilhe 01 (uma) ou mais aeronaves. OBS.: Deixe o campo em branco para compartilhar todas as aeronaves.
[Share 01 (one) or more aircraft. OBS: if all aircraft are being shared, leave this field blank.]

[CANCEL] [CONFIRM]

NOTE:

the sharing status will remain as **“PENDING”** until the other user accepts the sharing request

SARPAS [Request flight] [Account] CONTA

[SHARING OF AIRCRAFT]
Compartilhamento de Aeronaves

[NEW SHARED ITEM] NOVO COMPARTILHAMENTO

Filtrar compartilhamento por ID SARPAS, NOME, SISPANT DA AERONAVE OU APELIDO DA AERONAVE.
[Filter shared items, as SARPAS ID, NAME, AIRCRAFT SISPANT OR AIRCRAFT NICKNAME]

[SHARING] [ACCEPT SHARED ITEM]
COMPARTILHAMENTO ACEITAR COMPARTILHAMENTO

Meus Compartilhamentos [My shared items]

Pesquisar compartilhamento [Search shared items]

[SARPAS ID]	[NAME]	[SHARING DURATION]	[STATUS]	[AIRCRAFT]	[ACTIONS]
ID SARPAS	NOME	VIGÊNCIA DO COMPARTILHAMENTO	STATUS	AERONAVE	AÇÕES
		30/03/2024	PENDENTE		

Linhas por página [Lines per page]
20

SHARING OF AIRCRAFT

SARPAS
[Request flight]
SOLICITAR VOO

Conta [Account] CONTATO

[NEW SHARED ITEM]
NOVO COMPARTILHAMENTO

Compartilhamento de Aeronaves [Sharing of Aircraft]

Filtrar compartilhamento por ID SARPAS, NOME, SISANT DA AERONAVE OU APELIDO DA AERONAVE.
[Filter shared items, as SARPAS ID, NAME, AIRCRAFT SISANT OR AIRCRAFT NICKNAME]

[SHARING] [ACCEPT SHARED ITEM]
COMPARTILHAMENTO ACEITAR COMPARTILHAMENTO

[SHARED ITEMS PENDING APPROVAL]
Compartilhamento Pendentes

[SARPAS ID] ID SARPAS	[NAME] NOME	[SHARING DURATION] VIGÊNCIA DO COMPARTILHAMENTO	STATUS	[AIRCRAFT] AERONAVES	[ACTIONS] AÇÕES
		30/03/2024	PENDENTE [PENDING]		[ACCEPT] ACEITAR [REJECT] RECUSAR

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To complete the SHARING, the user **RECEIVING THE REQUEST** will:

1. Access the "Sharing" Tab
2. Click on "ACCEPT SHARED ITEM"
3. Click on the three dots below "ACTIONS"
4. Click on "ACCEPT"

OPERATORS



Another tool of SARPAS is the "OPERATORS" function through which an organization can hire another one to provide UAS operation service. For this, the **contracting organization must register the contracted organization as an operator.**

The **Operator** will be responsible for **requesting UA flights on behalf of the contracting organization.** To register an operator, the administrator of the contracting Organization must include the contractor in his/her account along with the period of validity of this authorization.

OPERATORS

To enter an Organization as OPERATOR, the CONTRACTING ORGANIZATION will:

1. Access the "OPERATORS" tab
2. Click on "ADD NEW OPERATOR"



3. Inform the CNPJ of the CONTRACTOR
4. Inform the period of validity of this authorization

IMPORTANT!

Flights in this case will be requested by the OPERATOR, i.e. the CONTRACTOR

[Add new operator]

Adicionar novo operador

CNPJ [Organization Tax ID Number]

Validade [Validity]

22/06/2023

[CLOSE] [BENEFIT]

FECHAR BENEFICIAR

For questions and suggestions:

Citizen Service

<https://servicos.decea.mil.br/sac>

Also access our Drone/UAS Portal

<https://www.decea.mil.br/drone>

Fly safe, fly legal

